## General Fund Request Form

2017-18

Please complete all relevant fields and turn in this form and all supporting documentation to Student Leadership (CC 1446) or email to: NSCStudentFeeBoard@seattlecolleges.edu and Janet.Hoppe-Leonard@seattlecolleges.edu.

Contact Information:						
Applicant Name:						
Applicant email:						
Applicant phone:				RESERVED FOR OFFICE USE		
We recommend including a staff or faculty advisor on proposals.	Advisor Name:		T	Advisor email:		
Proposal Summary: Locations such as a classroom , conference center, etc. Associa			lep	partments, projects, clubs, etc.		
Location(s):		Association(s):				
The final cost of your proposal.		When can we follow up to see how your project went?				
Net Proposal Cost (\$):		Evaluation D	)ate	e:		
Brief description of what you would like funds for:						
How will this proposal banafit	+ North Soattle College's stude	nts and advar		n the college's mission?		
How will this proposal benefit North Seattle College's students and advance the college's mission?:						

	st Form		
Applicant Name:		Total Cost(\$):	
Fund Request Line Item Detail (print additio	nal pages if needed):	_	
Material items (books, t-shirts, office supplies, ha	ardware, software, etc.):		
Product Description	Per unit price (include units)	Quantity (include units)	Item Price (\$) (per unit x quantity)
1.			
2.			
3.			
4.			
5.			
		Sub-Total:	
		Taxes:	
		Shipping:	
		Shipping: Total:	
Non-Material items (conference fees, travel reim		Total:	
Non-Material items (conference fees, travel reim  Service Description	Per unit price (include units)	Total:	or, etc.):  Price (\$) (per unit x quantity)
	Per unit price	Total: fees, lecturers, lab <b>Quantity</b>	Price (\$)
Service Description	Per unit price	Total: fees, lecturers, lab <b>Quantity</b>	Price (\$)
Service Description  1.	Per unit price	Total: fees, lecturers, lab <b>Quantity</b>	Price (\$)
Service Description  1. 2.	Per unit price	Total: fees, lecturers, lab <b>Quantity</b>	Price (\$)
Service Description  1. 2. 3.	Per unit price	Total: fees, lecturers, lab <b>Quantity</b>	Price (\$)
Service Description  1. 2. 3.	Per unit price	Total: fees, lecturers, lab <b>Quantity</b>	Price (\$)
Service Description  1. 2. 3.	Per unit price	Total: fees, lecturers, lab     Quantity     (include units)	Price (\$)

To ensure that your proposal is as strong as it can be, please include supporting documentation such as official quotes, product reviews, relevant emails, etc. We want to know how you came to the decision to do business with the service providers and producers that you chose.

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