

General Fund Request Form

2015

Applicant Name:

Total Cost(\$):

Fund Request Line Item Detail (print additional pages if needed):

Material items (books, t-shirts, office supplies, hardware, software, etc.):

| Product Description | Per unit price (include units) | Quantity (include units) | Item Price (\$) (per unit x quantity) |
|---------------------|-----------------------------------|-----------------------------|--|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| Sub-Total: | | | <input type="text"/> |
| Taxes: | | | <input type="text"/> |
| Shipping: | | | <input type="text"/> |
| Total: | | | <input type="text"/> |

Non-Material items (conference fees, travel reimbursement, installation fees, lecturers, labor, etc.):

| Service Description | Per unit price (include units) | Quantity (include units) | Price (\$) (per unit x quantity) |
|---------------------|-----------------------------------|-----------------------------|-------------------------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| Sub-Total: | | | <input type="text"/> |
| Taxes: | | | <input type="text"/> |
| Total: | | | <input type="text"/> |

Strengthen Your Proposal!

To ensure that your proposal is as strong as it can be, please include supporting documentation such as official quotes, product reviews, relevant emails, etc. We want to know how you came to the decision to do business with the service providers and producers that you chose.

Please complete all relevant fields and turn in this form and all supporting documentation to Student Leadership (CC 1446) or email to: NSCStudentFeeBoard@seattlecolleges.edu and Janet.Hoppe-Leonard@seattlecolleges.edu .