

# Guiding Team Meeting Minutes

## March 16, 2020

### 1. Updates including subcommittee updates

- Workplan was submitted on March 5th to the state and they received it with no further action requested at this time. Aimee sincerely appreciated everyone work and time they contributed to completing the workplan.
- Next, mid to late March we should be hearing back from them to see if they need more information or have any edits for us.
- One of the requirements for the title III grant is that an external evaluator comes to campus multiple times per year. They came in November and meet with several individuals in the guided team work group. Some of the commendations were:
  - Impressed with the structure of our work
  - Innovative changes in campus culture
  - Equity and Welcome Center created much needed services for students
  - Enjoyed our focus on crossed collaboration, faculty involvement.
- Recommendedations: improving tracking of purchased supplies, getting more feedback in year two through surveys or focus groups
- **Action Item: Aimee will send the full report from the External Evaluator to Guiding Team.**

### First Year Experience

- D'Andre Fisher
  - Working on defining the first year experience across the district
  - Members from FYE and other groups attended a district wide retreat to learn from one another
  - Heard a report out of a FYE conference Central attended
  - North work: Jenny Mao contacted instructors that teach "FYE type courses" at North and found that most met at least some of the district wide First Year Experience objectives.
  - D'Andre will be leading this work across the district. More work to come across the district.

### Area of study update

- John Lederer
  - We have been conducting a survey of students, so far we have had 70 respondents. We essentially gave them the giant list of programs and had them categorize them under each of our areas of study.
  - We are currently reviewing the results but so far it's confirmed that the students are making some of the common "mistakes" of looking for programs under other areas of study than we originally assigned. This helps us in determining the "secondary homes" for each of these programs.

### Program mapping

- Leanna Bordner
  - There are 13 program we are currently working with.
  - 56 program maps have been created.
  - Almost all programs have full time (15 credits per quarter) and part time (10 credits per quarter) maps

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- They have a designer working for us from Seattle Central to design the maps. This involves taking the content created by advisors and faculty in an excel document and placing it in an Indesign document.
- Looking to do focus groups spring quarter

## Light the fire

- Jim Jewell
  - Holding focus groups to find out how and why the students were successful during their time at North
  - The students for the focus group were recommended by staff and faculty
  - A lot of the students talked about accountability and strong community
  - Many students felt the need to talk about goals
  - Many students gave kudos to faculty at North as a reason they have been successful as well as campus resources

## 2. Math 100 day project presentation

- Concerns about the current Accuplacer Test: one size fits all model, faculty had no control, adaptive tests move students too fast.
- Tried to create a new math placement tool that:
  - Reflects the curriculum and pathways at NSC
  - Has one entry exam for each class
  - Gives faculty the ability to evaluate and monitor
- Work done so far:
  - Get input from faculty
  - Faculty took tests and gave feedback
  - Sam and Edgar worked to address the feedback
  - Implementation is on-going
  - Wamap.org is the site used to create assessments, free online open to use for community colleges
- Still need to figure out beginning/ending language for the test
- Still need to work out testing delivery process with the Testing Center. Already started talking with testing department to see if this is a possibility and it looks like it can be done.
- \$\$\$ - Questions
  - Test is free to take the way it is written.
  - Testing center still has to cover some costs so there will still be a fee for students.
  - Currently working with Kathy Rhodes to find out a system to split a fee with the math dept.
  - Money in the math department will be used to update questions, add questions, and analyze data, etc.
- Some feedback is that Accuplacer is not equitable and happy to see that we are doing something to make the process more fair for all.

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### **3. Subcommittees Meet By Zoom:**

- Intake and Onboarding
- Light the Fire
- Areas of Study