

Step by Step Guide

Paying your CHS Course Fee

Step 1

Go to the North Seattle College website and click on *Students* at the top of the page.



Step 2

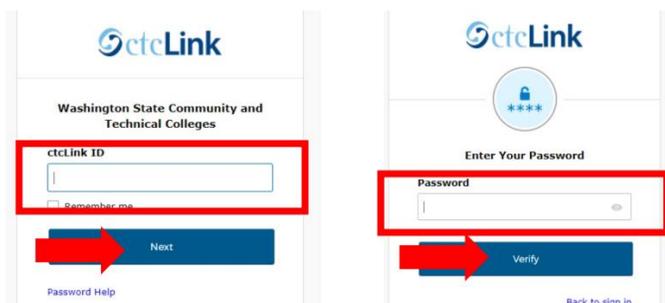
Click on the ctLink Icon.

Students



Step 3

Enter your 9-digit ctLink ID number and click *Next*. Enter your password and click *Verify*.



Step 4

You *may* be taken to the screen below if you have been admitted to multiple colleges. Select North Seattle College.

Please click the applicable link for the District or the College.



Step 5

Click on *Student Homepage*.

Canvas

Student Homepage

Your Gateway to ctLink

How do I...?

Welcome!

You have arrived at the ctLink Gateway for Washington's community and technical colleges. The links at the left should get you everywhere you need to go in ctLink for your student, faculty or staff online work. Some of you will have links to applications across the top of the page as well.

Your ID is what drives access to all of these links and you will have this same ID forever. Whether you attend more than one Washington community college at a time, work at one or more throughout your career, or even if you go from student to employee or from employee to student, your user ID will never change.

Step 6

Click on the *Financial Account* tile.

ctLink Student Homepage

Message Center

Tasks

Academic Progress

Manage Classes

Financial Aid

Financial Account

Academic Records

Profile

Additional Resources

Admissions

No current tasks

Payment Due

Step 7

Click on *Make a Payment* under "Payments." Your College in the High School fee should show as \$150. If you see a different amount and aren't enrolled in other classes, please reach out to parvaneh.ahmadi@seattlecolleges.edu.

ctLink Student Homepage

Account Balance

Account Balance Due Now 3,497.76
Currency used is US Dollar

Charges

Payments

Payment History

Make a Payment

1098-T

Payment Plans

Other Account Activities

What I Owe

Term	Charges & Deposits
SPRING 2021	3,497.76
Total	3,497.76

Currency used is US Dollar

Step 8

Enter the amount you want to pay (\$150) and click *Next*.

Account Balance
Due Now 3,497.76
Currency used is US Dollar

Charges

Payments

Payment History

Make a Payment

1098-T

Payment Plans

Other Account Activities

Specify Payment Amount

This is a list of charges that you are allowed to pay online. Your other charges can be paid through the Cashiers office or mailed in separately.

What I Owe

Description	Outstanding Charges	Payment Amount
Seattle Central College	3,497.76	632.90

Currency used is US Dollar

Cancel Next

Step 9

Click *Continue to Make Payment* to pay by Visa or Mastercard.

Account Balance
Due Now 3,497.76
Currency used is US Dollar

Charges

Payments

Payment History

Make a Payment

1098-T

Payment Plans

Other Account Activities

Confirm Payment

Make a Payment

Confirm Payment

Your payment of 1,000.00 USD will be collected through our secure third party payment provider.

Cancel Previous Continue to Make Payment

Go to top

Step 10

Enter your *Billing Information* and *Payment Details* then click *Finish*.

Account Balance
Due Now 3,497.76
Currency used is US Dollar

Charges

Payments

Payment History

Make a Payment

1098-T

Payment Plans

Other Account Activities

Confirm Payment

City * Vancouver

Country/Region * United States of America

State/Province * Washington

Zip/Postal Code * 98063

Email * ewald_penguin@mail.com

Payment Details

Card Type * Visa Mastercard

Card Number * 123456789098

Expiration Date * 12 / 2023

Finish

Enter all required fields. Scroll to move down the page.

Step 11

Just one more step! Check the information and click *Submit*.

Account Balance
Due Now 3,497.76
Currency used is US Dollar

Charges

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1098-T

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Other Account Activities

Confirm Payment

Make a Payment

Submit Payment

If the following information is accurate, select the Submit button.

Payment Summary

Payment Amount 632.90

Card Number 1234

Cancel Submit

Your payment has been accepted! You can “View the Confirmed Payment” to save for your records or “Make Another Payment”. Click the ctcLink Student Homepage button to navigate back to your homepage



Contact Parvaneh Ahmadi if you need assistance at parvaneh.ahmadi@seattlecolleges.edu