



This certificate is designed for anyone who has a non-accounting bachelor's degree and is working toward meeting the accounting educational requirements of the Washington State CPA Examination. Additional courses are necessary to fulfill the requirements to sit for the exam. The courses in this certificate are not considered to be an official statement of acceptability by the Washington State Board of Accountancy. Students should consult the State Board's website for specific exam requirements. In addition, we strongly recommend that all CPA applicants complete a CPA review course to adequately prepare for the CPA Exam.

Before Quarter One
Credits

- Prerequisites: Must have a grade of 2.0 or better and have been completed within 5 years of the course dates.

- ACCT& 201
- ACCT& 202
- ACCT& 203

Fall Quarter

- AIA 310.....5
- AIA 410.....5

Winter Quarter

- ACCT 265.....5
- AIA 301.....5

Spring Quarter

- AIA 302.....5

Summer Quarter

- ACCT 255.....5

Fall Quarter

- ACCT 256.....5

Winter Quarter

- AIA 430.....5

Spring Quarter

- AIA 440.....5

Total Credits Required: 45
To Do List – A Guide to Help You Meet Your Goals
Before Quarter 1

- Pre-College or Transitional Studies Math (if needed).
- Apply for financial aid and other funding before your first quarter. Visit the Financial Aid Office to explore how to pay for college.
- Transfer previous college credits to North if applicable.
- Attend new student orientation.
- Visit startnextquarter.org to find out if Workforce Education funding is available for you.
- Explore credit for prior learning options if you have significant professional industry training.
- Explore placement options: take the math and English placement tool if needed.
- Make an informed choice on the number of units to take each quarter.
- F-1 international students must enroll full time (12+ units) each quarter and check in with the International Programs office before the start of the quarter if enrolling in less than 12 units and/or before starting any work or volunteer experience.

- Recommended student learn basic computer skills with Learning and WorkSource workshops. Visit elearning to learn about Canvas, log in, and other computer skills and tools. Take ESL 037, 47, 57, 39 as needed. Link elearning: <https://northseattle.edu/programs/elearning>.

- If you need academic accommodations for a documented disability, please contact Disability Services.

Fall Quarter

- Schedule an advising appointment with your assigned advisor or retention specialist in Starfish to meet and discuss your goals. Learn more about Starfish.
- Come to the Library to get help with research; check out resources; access computers and study space; and create media projects.
- Visit the Student Learning Center to learn about tutoring services offered in-person and online.

Winter Quarter

- Check out campus life: Student Clubs and Affinity Groups, AANAPISI, TRIO, Community & Welcome Center, Wellness Center, etc.
- Attend any quarterly Business and Accounting Career Fairs (as offered) to learn about job opportunities.
- Contact Accounting department faculty or advising to confirm required or recommended courses.

Spring Quarter

- Apply for the Seattle Colleges Foundation Scholarship and other scholarships.
- Apply for financial aid for the upcoming academic year in Winter or Spring quarter to maximize your funding options.
- Research other programs such as the Bachelor's degrees at Seattle Colleges.

Summer Quarter

- Attend workshops to create a resume, conduct informational interview, and coordinate job shadowing through career services.

Fall Quarter

- Create a LinkedIn profile and clean up your online presence.
- Attend workshops to create a resume, conduct informational interview, and coordinate job shadowing through career services.

Winter Quarter

- Check out internship opportunities through Handshake.
- Develop networking opportunities (i.e. volunteer work, internships, professional organizations).

Spring Quarter

- Ensure all Academic Exception paperwork is submitted (such as course substitutions, transfer credit, and credit for prior learning) as needed.
- Apply to graduate for the Certificate of Accountancy in ctcLink. Check with your assigned advisor or retention specialist to be sure you are meeting degree requirements.
- Attend graduation celebrations and commencement ceremony.



Career Opportunities

1. CPA (Certified Public Accountant)
2. Accountant and Auditor
3. Budget Analyst
4. Financial Manager
5. Financial Reporting Accountant

Approximate Costs Each Quarter

Please refer to www.northseattle.edu/tuition-rates.

Apply for Financial Aid and Other Funding

All students in need should apply for financial aid. Don't assume you are not eligible. Visit <https://northseattle.edu/financial-aid> to learn more about the application steps and types of financial aid available, including grants and scholarships you don't have to pay back.

Some students may be eligible for Workforce Education tuition assistance programs depending on program of study, family income and family size, DSHS assistance, unemployment/unemployment status of self or spouse, or veteran status. Take this short survey to find out if you pre-qualify for funding at: www.StartNextQuarter.org.

Which quarter can I begin?

Any quarter except Spring. Spring courses have pre- and/or co-requisites for the following courses:

- AIA 302: AIA 301 must be taken first
- AIA 440: AIA 302 must be taken first or concurrently

Length of Program

90 credits

Class Times/Delivery Format?

North offers courses online.

Check the class schedule for the latest offerings.

Find Out More

Visit northseattle.edu/programs/accounting to learn more about this pathway, or contact the Business & Accounting Area of Study advisor at northseattle.edu/advising/contact or (206) 934-3658.