General Fund Request Fo	rm	Date:
Please complete all relevant fields and turn in this form and all su email to: <b>bralynl.beathea@seattlecolleges.edu</b>	pporting documenta	tion to Student Leadership (CC 1446) or
Contact Information:		
Applicant Name:		
Applicant email:		
Applicant phone:		RESERVED FOR OFFICE USE
We recommend including a staff or faculty advisor on proposals.	Ad	lvisor email:
Proposal Summary: Locations such as a classroom, conference center, etc.	Associated depart	tments, projects, clubs, etc.
Location(s):	Association(s):	
The final cost of your proposal.	When can we foll	ow up to see how your project went?
Net Proposal Cost (\$):	Evaluation Date:	
Brief description of what you would like funds for:		
How will this proposal benefit North Seattle College's stude	nts and advance th	ne college's mission?:

General Fund Request Form		Date:		
Applicant Name:		Total Cost(\$):		
Fund Request Line Item Detail (print additiona  Material items (books, t-shirts, office supplies, hard		_		
Product Description	Per unit price (include units)	Quantity (include units)	Item Price (\$) (per unit x quantity)	
1.				
2.				
3.				
4.				
5.				
		Sub-Total:		
		Taxes:		
		Shipping:		
		Total:		
Non-Material items (conference fees, travel reimbu	rsement, installation Per unit price			
Service Description				
	(include units)	(include units)	(per unit x quantity)	
1.	(include units)	(include units)		
1. 2.	(include units)	(include units)		
	(include units)	(include units)		
2.	(include units)	(include units)		
<ul><li>2.</li><li>3.</li></ul>	(include units)	(include units)		
<ul><li>2.</li><li>3.</li><li>4.</li></ul>	(include units)	(include units)  Sub-Total:		
<ul><li>2.</li><li>3.</li><li>4.</li></ul>	(include units)			

To ensure that your proposal is as strong as it can be, please include supporting documentation such as official quotes, product reviews, relevant emails, etc. We want to know how you came to the decision to do business with the service providers and producers that you chose.

Please complete all relevant fields and turn in this form and all supporting documentation to Student Leadership (CC 1446) or email to: bralynl.beathea@seattlecolleges.edu