

North Seattle College

College Council Meeting – Hybrid

1/8/25 3:04PM – 4:36PM

Attendance: Kate Montgomery (Chair), Caleb Martin (Vice-Chair), Dr. Rachel Solemsaas (President – Non-Voting Ex-Officio), Andrew Buchanan (Ex-Officio), Alice Melling (Ex-Officio), Peter Lortz (Ex-Officio), Toni Stankovic (Ex-Officio), Neal Parker (Ex-Officio), Kristen Burton (Ex-Officio), Myele Johnson (Designated Staff Liaison), Casey Saunders, Jeff Eng, Julie Lyderson-Jackson, Alissa Agnello, Melissa Allen, Thomas Fuglestad, Emily Rodriguez, Meseret Tesfaye, Nicole Hadisenjaya, Samantha Baneth (Sam), Mohamed Bin Nagi (Nagi), Kristina Shrestha, Roberta Lord, Thuy Nguyen, Jeanette Miller, Toni Stankovic, Sai Guo, John Ojo, Hong-An Truong, Megan Valerio, Rachael Torella, Mel Corning, Grace Sakuma

- A. Motion to approve 12/11/24 College Council Minutes brought forward by Kate Montgomery. Kate calls for motion and Julie seconds motion.
 - a. Motion passes with no abstentions or ‘nay’ votes
- B. Toni presented information on the Major Events Committee (MEC) to College Council as part of the first step to the committee being officially recognized and approved by College Council
 - a. [Major Events Committee Charter and Annual Report](#) was presented
 - i. [Best Practices for NSC events](#) document shared; to be included in approvals for MEC
 - ii. Q: What are the criteria for distinguishing a major event from a minor event? A: Major event is anything above 100 people, there can be support for smaller events but typically reserved for larger events
 - iii. Suggestion for inclusion of a section in upcoming Major Events that highlights whether the event may be disruptive to certain groups on campus (i.e. Faculty teaching a class nearby)
 - iv. Q: Does the MEC approve upcoming events or is it more of a guide for proper major event processes? A: The MEC doesn’t approve events, they partner to make events happen. If there is a situation where the resources needed for an event simply isn’t there due to other occurring events or otherwise, the Committee may disprove an event and help identify a better date/time.
 - v. Q: Is the [web] links to events & rentals reservations external-facing for folks who wish to do rentals? A: Yes, it’s on the NSC website if you search events
 - vi. Q: Is there any space in 25Live reservation requests to include more detailed info on events needs like transportation, parking, Facilities, IT? A: When a resource is reserved in 25Live, the requests trigger a notice to the Events office and to the EA’s of respective Divisions that alert them to the event needs to be reserved / acquired.
- C. Info shared concerning the Budget taskforce and its purpose, by Dr. Rachel
 - a. Taskforce with members of the Cabinet will be responsible to review RAP requests and proposals for ‘right-sizing’ the budget for NSC

- i. They will use the approved rubric to evaluate considerations, with intent on bringing the proposals back to College Council in March for dissemination to constituents, with final vote in April
 - b. Taskforce charter will be shared to College Council
 - c. Still room for suggestions and alterations to proposed list of taskforce membership, specifically concerning faculty and Classified
 - d. Q: Will people on the taskforce still be eligible to apply for RAP funding? A: Yes, though mechanism will be included to negate conflict of interests from developing.
- D. Presentation on the status of the budget for NSC and the District at large by Dr. Rachel
 - a. Q: With salary numbers for employees now updated and centralized within a singular document, will this ensure accuracy for future budgeting considerations? A: Yes, with the document created and accessible to the Presidents of each campus, it will provide an easy way for leadership to evaluate considerations for new or positional replacement hirings within the scope of funding being available.
 - b. Q: [Concerning the prospect of balancing the budget for NSC] Is the selling of another plot of land, a consideration for generating revenue? A: The possibility is there but if it was ever to occur, the money from the sale would go towards NSC's Fund Balance as it would be a one-time occurrence.
- E. Presentation from Neal Parker on the mid cycle Accreditation report.
 - a. Q: When will the accreditors visit NSC? A: April 20th
 - b. What positions should I share this info with? A: All classified employees
- F. Note concerning inclusion of guidelines for KWW Act

Meeting adjourned at 4:36PM