

North Seattle College

College Council Meeting – Hybrid

11/13/2024 3:07PM – 4:01PM

Call to order: Meeting started approximately at 3:07PM

Attendance: Caleb Martin (Vice-Chair), Neal Parker (Fmr. Chair Pro-Tem), Dr. Rachel Solemsaas (President – Non Voting Ex-Officio), Andrew Buchanan (Ex-Officio), Myele Johnson (Designated Staff Liaison), Noris Daniels, Zola Mumford, Casey Saunders, Jeff Eng, Lyle Crews, Thomas Fuglestad, Emily Rodriguez, Meseret Tesfaye, Nicole Hadisenjaya, Samantha Baneth, Mohamed Bin Nagi (Nagi), Kristina Shrestha, Roberta Lord, Kate Montgomery, Arnulfo Ramirez (Oso),

- A. Request for motion to approve minutes of 10/23/24 College Council Meeting by Neal Parker. Meseret Tesfaye calls for the motion and Jeff Eng seconds motion to approve the minutes.
 - a. Motion passed
- B. Nominations for College Council Chair & Vice-Chair announced by Neal Parker, *Melissa Allen announced as nominee for Chair position & Caleb Martin announced as nominee for Vice-Chair position. Dr. Rachel gives the floor to council members to nominate themselves or peers, no other nominees provided.
 - a. Dr. Rachel initiates the vote, *Melissa Allen elected as Chair with no abstentions or no votes; Caleb Martin elected as Vice-Chair, no abstentions or no votes
- C. Dr. Rachel shared the new layout of College Council website
- D. Caleb Martin introduced next topic as presented by Andrew Buchanan, [Budget presentation](#) that recap the [Guiding Principles](#), Priority Criteria, Timelines, and Budget Taskforce for 2026 Fiscal Year Budget preparation. Andy also presented the [Budget Rubric](#) formulated as such:
 - i. 20 point yes/no system
 - ii. Applies to Budget additions or Budget reductions/savings
 - iii. Points for budget prioritization, program alignment, Institutional alignment
 - iv. Q: Are these four new goals or is the fourth goal the new one? A: All four are new
 - b. 2024-2025 Foundation funding RAP requests timeline:
 - i. Foundation RAP request submission period starts on 1/10/25 and ends 1/20/25
 - ii. Foundation RAP request presentation period starts on 1/22/25 and ends the same day
 - iii. Foundation RAP request review period starts on 1/27/25 and ends on 1/31/25
 - iv. NSC received \$290,000 from Foundation for one-time funding requests (RAP requests)
 - v. Q: Question on whether College Council reviews the funding requests? A: No, duty is delegated to Budget Allocation taskforce created via College Council. They work alongside Cabinet to review RAP requests and rank them

- c. 2025-2026 Operating Funding Request timeline:
 - i. Operating RAP request submission period starts 2/17/25 and ends on 2/28/25
 - ii. Operating RAP request presentation period starts 3/12/25 and ends the same day
 - iii. Operating RAP request review period starts 3/13/25 and ends on 3/25/25
- d. Budget Allocation Taskforce requested 2 volunteer members from WSFE, AFT-Pro, faculty and Deans/Directors to review requests for 2025-2026 Fiscal year. Time commitment of 4-5 hours at minimum
- E. Dr. Rachel shared information concerning budget deficit that NSC and Seattle Colleges is facing for this fiscal year and next fiscal year, that will need to be right-sized. Dr. Rachel to provide update in December on cash balance and savings identified.
 - a. Suggestion to balance budget and generate savings is holding vacant positions for the year
 - b. Concern that the forecasted state revenue will not be enough to cover increasing state costs, state budget deficit is estimated to be between \$3 billion and \$10 billion. The new revenue forecast scheduled to be released in November 20.
 - c. Q: Will Budget Advisory Committee be expected to handle decisions concerning any future budget reductions? A: Discussion still ongoing but potential measures include process similar to RAP where divisions are asked to submit proposals for budget savings or Cabinet works with College Council to find ways of reduction based on rubric.
- F. Request for Motion to approve Budget Guiding Principles, criteria, and rubric by Caleb Martin, Tommy Makes motion to approve, Meseret seconds motion. Formal vote held to approve principles, budget criteria, and rubric
 - a. Vote held, 14 votes for approval, 1 abstention, 0 no votes. Budget principles, criteria, and rubric approved.
- G. Request for motion to approve Budget taskforce by Caleb Martin, Oso makes motion to approve, Jeff seconds motion. Formal vote held to approve creation of Budget Taskforce
 - a. Vote held, 17 votes for approval, 0 abstentions, 0 no votes. Budget taskforce approved.
- H. Dr. Rachel asks committee to provide updates from their areas of representation in writing, for each meeting going forward.
- I. Q: Could student BAC representatives come from the accounting and business majors or investment club or other student clubs? I mean, students who are not necessarily part of College Council, if Council's students would like to nominate others? A: Sure if they want to but considerations for workload given for students as reason for not putting responsibility onto them. Can work with Nagi as well to decide membership.
- J. Q: Do you share agenda items with Chairs or Myele? A: Agenda items shared with Myele
- K. Motion to adjourn meeting at 4:02PM by Caleb Martin