

NORTH SEATTLE COLLEGE
ART COUNCIL BYLAWS
Approved by E-Team on Oct. 22, 2019

PREAMBLE

It is the intent of the college administration that the Art Council continue to raise awareness of Art on campus and, in doing so, prioritize activities that work toward sustaining a diverse and environmentally aware community.

The role of the Art Council is to ensure that the constituents of the college will have the opportunity to participate actively and collaboratively in the development of art on campus.

Individuals and constituencies shall have ample opportunity to participate in order to foster and support an institutional climate of openness, trust and collaboration.

The Art Council strives to help move the institution forward by supporting the district Strategic Plan and meeting its goals identified in the college Institutional Effectiveness Plan and Core Themes:

- *Advancing Student Success*
- *Excelling in Teaching and Learning*
- *Building a Sustainable Community*

FUNCTION

The Art Council, on behalf of the college community, shall advise the President on matters vital to art on campus. Its functions shall be to:

- Champion the arts on campus. This council formed to support visual art specifically and visual art remains its primary focus. This council welcomes the formation and development of task forces and/or committees to address goals specific to all performing and cultural arts on campus.
- Participate in the development, implementation and review of the district's mission statement, strategic plan and college institutional effectiveness plan.
- Coordinate college-wide art initiatives and activities on campus—including how to utilize the Art in Public Places (AIPP) funding where half of 1% for all capital projects is dedicated to public art on campus.
- Collect and review proposals submitted to the Art Council and forward its recommendations to the President.

MEMBERSHIP

The Art Council shall consist of at least one member and one alternate from each of the following constituencies: faculty, staff and students. Membership shall be open to all

employees and students. And, when possible, it's desired that the committee include one community member.

All nominations, including self-nominations, will be considered for membership by the Outgoing Art Committee Members. There shall always be two faculty representatives from the Art Department and one member from Student Leadership. All efforts will be made to appoint members prior to the first meeting of Fall Quarter.

VOTING

All regular members of the Art Council, including the Chair(s), are voting members.

The College President is an ex-officio member of the Art Council and has no voting rights. The College President shall designate a staff person to provide support services in the implementation of the business of the Council, but that person shall not have voting rights.

Official vote tally will be recorded in meeting minutes.

TERMS OF SERVICE

Members shall serve a three-year term with the exception of the student representatives who serve a one academic-year term with the option to renew. Terms of service shall be staggered so that there will be a combination of returning and new members each academic year.

In the event a member is not able to fulfill the responsibilities of council membership, the Council Chair shall notify the constituent group and request that action be taken to ensure full representation on the Council.

Replacements for vacant member positions shall fulfill the unexpired term of office of the member who is being replaced.

OFFICERS

During Spring Quarter the council shall elect (Co)-Chairs from among its current members. The Co-Chairs serve in that capacity for one year, with the option to renew.

Officer responsibilities include:

1. meeting regularly with the College President,
2. developing meeting agendas,
3. chairing council meetings, and
4. communicating with the college community about issues addressed by the Council.

The designated staff person shall be responsible for

1. recording minutes and attendance
2. maintaining a current log on the status of all proposals submitted to the Council, and
3. maintaining a permanent record of the Art Council's business that shall be forwarded to the President's Office at the end of the academic year.

MEETINGS

Art Council meetings shall be conducted in open meetings at all times. Council meetings shall be held at a minimum of once per month.

A proposed agenda for each scheduled meeting shall be prepared at least one business day prior to the meeting.

Minutes of each meeting shall be accessible to the college community. Art Council meeting minutes will be approved during monthly meetings.

QUORUM

A majority of members, including the Co-Chairs, shall constitute a quorum and a majority of those present is required to carry a motion.

AMENDING COUNCIL BY-LAWS

Amendments to Council by-laws require a two-thirds majority of voting members and approval of ratified by-laws by the Executive Team.