



Disability Services
College Center Bldg, 2nd Floor
9600 College Way North
Seattle, Washington 98103-3599
(206) 934-3697

Student Rights and Responsibilities

Please initial your understanding and agreement:

Rights

- _____ I understand that my participation with DS is voluntary. It's my decision whether or not to use the accommodations for which I am eligible.
- _____ I understand that the ADA allows individuals with disabilities an equal opportunity to participate in and benefit from courses, programs, services and activities offered by North Seattle College.

Responsibilities

- _____ It is my responsibility to provide DS with documentation about how my disability impacts me and to support my request for accommodations. I acknowledge that submitted documentation becomes part of my Disability Services student file. I will save a copy of my documentation for my own personal records before submitting.
- _____ It is my responsibility to initiate and maintain ongoing contact as necessary with Disability Services in order to receive accommodations.
- _____ It is my responsibility to request a Letter of Accommodation from DS each quarter that I want to receive accommodations. I understand that accommodations are not implemented unless I request them.
- _____ It is my responsibility to request accommodations in a timely manner. I understand that some accommodations such as ASL interpreters or textbooks in alternate format may require a month or more to implement.
- _____ I understand that accommodations are not retroactive and do not apply to course work completed before the accommodations were implemented.
- _____ It is my responsibility to inform DS if I add, drop, or change a class during the quarter.
- _____ It is my responsibility to meet the academic and technical standards required for admission to, participation in, and/or fulfillment of essential requirements of college programs or activities. I understand that North Seattle College cannot substantially alter essential program or licensing requirements.
- _____ It is my responsibility to follow up with my instructors to discuss how the accommodations will be arranged if their assistance is needed.

Over 

_____ It is my responsibility to inform DS as soon as possible if there is a problem with my accommodations, if my accommodations are not being provided, or if I have questions about my accommodations.

_____ It is my responsibility to arrange and use an accommodation appropriately, as instructed by DS.

Student Signature

Date

DS Staff Signature

Date

This publication is available in alternative format upon request. Please contact Disability Services at 206-934-3697.

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