



Update your Contact Information



**SEATTLE COLLEGES**  
*Central • North • South*



SEATTLE CENTRAL  
COLLEGE

Current Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Campus Life -



NORTH SEATTLE  
COLLEGE

Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Student Services - Campus Life -



SOUTH SEATTLE  
COLLEGE

Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Student Services - Campus Life -

## Step 1:

Open a browser and go to your campus website.  
Click on **Students** or **Current Students**.

[www.seattlecentral.edu](http://www.seattlecentral.edu) | [www.southseattle.edu](http://www.southseattle.edu) | [www.northseattle.edu](http://www.northseattle.edu)

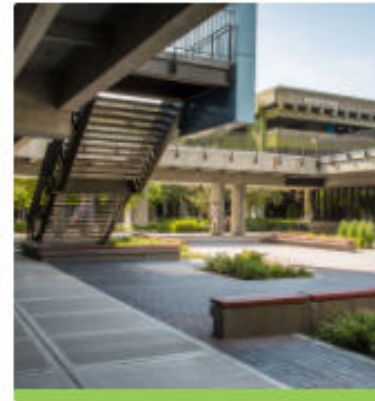
# Students



## Latest from North Seattle



Sound Transit hits 'exciting' milestone



NSC will host Nikkita 4

**Step 2:** Click on the ctcLink icon.



WASHINGTON COMMUNITY  
AND TECHNICAL COLLEGES



**ctcLink ID**

**Password**

**Enable Screen Reader Mode**

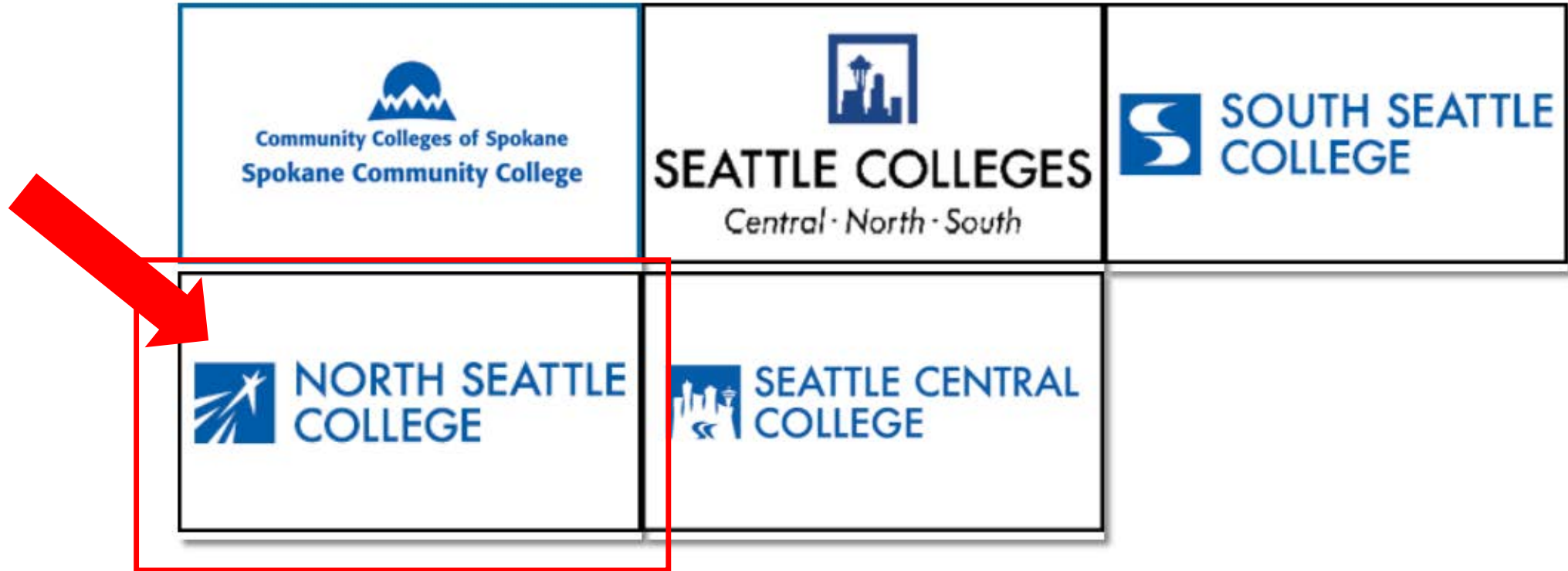
[Sign In](#)

Do not enable screen reader mode unless you use a screen reader or other assistive technology, as this mode changes how ctcLink looks.

[Forgot your password?](#) [First Time User?](#)

**Step 3:** Enter your ctcLink ID and Password and click **Sign In**.

Please click the applicable link for the District or the College.



If you are or have been a student at more than one Washington state community college, click the college you want to log in to.

## Step 4:

If you have only been admitted to or attend one college, go to **Step 5**.





Canvas

Student Homepage

#### Your Gateway to ctcLink

Welcome!

You have arrived at the ctcLink Gateway for Washington's community and technical colleges. The links at the left should get you everywhere you need to go in ctcLink for your student, faculty or staff online work. Some of you will have links to applications across the top of the page as well.

Your ID is what drives access to all of these links and you will have this same ID forever. Whether you attend more than one Washington community college at a

#### How do I...?

If you need to know how to use some of the ctcLink tools, check out the [ctcLink Training website](#). There you'll find Quick Reference Guides (QRG) and training exercises to get you on your way. More content will be added to the training website as materials are developed.

**Step 5:** Click on "Student Homepage".


|                                 |   |                              |                                 |
|---------------------------------|---|------------------------------|---------------------------------|
| <b>Message Center</b><br>       | <b>Tasks</b><br><br>No current tasks        | <b>Academic Progress</b><br> | <b>Manage Classes</b><br>       |
| <b>Financial Aid</b><br>        | <b>Financial Account</b><br><br>Payment Due | <b>Academic Records</b><br>  | <b>Profile</b><br><br>201762939 |
| <b>Additional Resources</b><br> | <b>Admissions</b><br>                       |                              |                                 |





**Step 6:** Click on the Profile tile.

ID  
201847122

 Personal Details

 Contact Details

 Addresses

 Emergency Contacts

 Ethnicity

 Privacy Restrictions

Personal

Biograp

Personal Details

Date of Birth 12/05/1990

Gender Female

Social Security Number \*\*\*\*\*XXXX

Names



Name

Type

Snow White

Primary

Step 7: Click on Contact Details.



ID  
201847122

- Personal Details
- Contact Details**
- Addresses
- Emergency Contacts
- Ethnicity
- Privacy Restrictions

### Contact Details

#### Email

|  | <b>Add new</b> |                      |   |
|---|----------------|----------------------|---|
| Email   | Type           | Preferred            |   |
| snow.white@seattlecolleges.edu  | Home           | <b>Edit existing</b> |  |

#### Phone

To add a new email address, click the + icon.  
Click on the arrow to the right of an existing email to update it.

**Step 8:** To add or update a phone number, go to **Step 12**.

## Contact Details

### Email

**Add Email**

Cancel Save

Type Business

\*Email

Preferred

**Step 9:** Enter the email address. Click the checkbox next to “Preferred”. (If you only have one email, it’s automatically the preferred option).

## Contact Details

### Email

**Add Email**

Type Business

\*Email

Preferred

206/934-3732 Home

**Step 10:** Click **Save** to save your changes.

7122

Personal Details

Contact Details

Addresses

Emergency Contacts

City

Policy Restrictions


### Contact Details


#### Email


| Email                          | Type     | Preferred |
|--------------------------------|----------|-----------|
| megan.courtwork@gmail.com      | Business | ✓         |
| snow.white@seattlecolleges.edu | Home     |           |


#### Phone


**Step 11:** Review your changes.

 **Contact Details**

 Addresses

 Emergency Contacts

 Ethnicity

 Privacy Restrictions

### Email

| Email                         | Type     | Preferred |   |
|-------------------------------|----------|-----------|---|
| megan.courtwork@gmail.com     | Business | ✓         | > |
| snow.white@seniorcolleges.edu | Home     |           | > |

### Phone

| Phone        | Type   | Preferred |   |
|--------------|--------|-----------|---|
| 206/789-8828 | Mobile | ✓         | > |
| 206/934-3732 | Home   |           | > |



Add new

Edit existing

To update an existing phone number, click on the arrow to the right of the number.

## Step 12:

To add a new phone number, click the + icon.

## Email

Email

megan.c

snow.wh

## Phone




Phone

+1 206/7

Cancel

## Edit Phone

Save

 \*Type

Country Code

\*Phone Number

Extension

Preferred

Enable Texts

- ✓ Mobile
- Business
- Work
- Home

The **Type** cannot be changed after saving the number.

You can add a new **Type** or update the existing number.

Preferred



**Step 13:** Choose the phone **Type** from the dropdown menu.



## Email

Email

megan.c

snow.wh

## Phone



Phone

+1 206/7

Cancel

## Edit Phone

Save

Type Mobile

Country Code 001

\*Phone Number 206/789-8828

Extension

Preferred

Enable Texts

Preferred



Enter the Phone Number.

**Step 14:** Click the checkboxes next to “Preferred” and “Enable Texts” to set your preferences.

## Email

Email

megan.c

snow.wh

## Phone



Phone

+1 206/7

Cancel

## Edit Phone

Save

Type Mobile

Country Code 001

\*Phone Number 206/789-8828

Extension

Preferred

Enable Texts



**Step 15:** Click Save.

- Personal Details
- Contact Details**
- Addresses
- Emergency Contacts
- Ethnicity
- Privacy Restrictions

## Contact Details

### Email

| Email                          | Type     | Preferred |   |
|--------------------------------|----------|-----------|---|
| megan.courtwork@gmail.com      | Business | ✓         | > |
| snow.white@seattlecolleges.edu | Home     |           | > |

### Phone

| Phone           | Type   | Preferred |   |
|-----------------|--------|-----------|---|
| +1 206/789-8828 | Mobile | ✓         | > |
| +1 206/934-3732 | Home   |           | > |

**Step 16:** Review your changes.